



Dear PY Students,

Welcome to ECA Professional Year,

I would like to introduce you to our RTO Manager Student Portal.

RTO Manager is an interactive online management system we use at ECA.

You can use RTO Manager to:

1. Update your contact details, change password
2. Send messages to trainers and PY Administration
3. To enrol online
4. Submit your assessments
5. Keep a track of your attendance, timetable
6. Check your accounts (fees)
7. Access Student Documents and Course Materials
8. Submit feedback, etc.

Your log in details are:

URL: <https://ecapyp.rto manager.com.au>

Username: {StudentId}

Password: {DoB Without Stroke} (Your date of birth in DDMMYYYY format)

We encourage you to change your password on your first log in for security reasons.

We wish you a successful Professional Year.

Kind regards,

Professional Year Team