|  |  |
| --- | --- |
| **Congratulations on enrolling in the ACS *Professional Year Program in IT!*** |  |

This program is designed to provide ICT graduates the essential skills and training needed to get their IT careers started. The program consists of instructor-led training and an IT internship placement to provide a pathway from study to employment in Australia.

As a student of the Professional Year Program, you are required to complete the following course components to successfully complete the program:

* Complete 30 weeks of scheduled training and development provided by your professional year provider
* Undertake a compulsory Professional Year Online Orientation
* Undertake a 13-week Professional Environments (PE) Online Course while completing an internship arranged by your professional year provider
* Complete a minimum of 6 CP hours (professional development hours) by attending ACS events
* Attend 100% of all scheduled classes. All leave requests must be pre-approved by your professional year provider and ACS.

**ACS Membership and Events**ACS Member Services will send an email at the time of your Online Orientation, confirming your official membership details. An ACS Member Pack will be sent to you providing further details regarding membership obligations, benefits and services. *Please wait to register for events until after you have received your membership details via email.*

ACS runs many ICT related networking opportunities and professional development events throughout the year.  All Professional Year students are expected to register for their own chosen events via [the ACS website](https://ibs.acs.org.au/xenng/eventcalendar.html?singleTab=search) and complete at least 6 CP hours during their Professional Year.

**Professional Year Online Orientation**

This brief course will introduce you to ACS and prepare you for the Professional Year Program and PE Online Course. Please complete the course between the following dates.

**Course Dates: *First Monday of the Following Month***

*You CANNOT access the course before the start date.*

Once your Online Orientation begins, you will log on to ACS LEARN using the following details:

|  |  |
| --- | --- |
|  | **URL:**  [*http://learn2.acseducation.edu.au/*](http://learn2.acseducation.edu.au/)**Username:**  *< education provider Student ID>***Password:** *< Australia.1>**(Note:  You will be prompted you to change your default user password)* |

If you have any further questions regarding your Professional Year Program, please contact our office at 1800 671 003 or email education@acs.org.au.

*Good luck and thank you for choosing the ACS Professional Year Program.*

|  |  |
| --- | --- |
| *cid:image007.jpg@01D28610.9AE31DE0* | Education Team  *Australian Computer Society*education@acs.org.au1800 671 003cid:image009.jpg@01D28610.9AE31DE0cid:image011.jpg@01D28610.9AE31DE0 |